



IntelTravel

# Family Reunion Planning Questionnaire

Created by IntelTravel — The Original Travel Agency Network™

Use this template to build your own digital family reunion survey in Google Forms or another tool. Each question is designed to capture the details that make group planning easier—availability, budgets, accessibility, and preferences.

**Help us plan a reunion that works for everyone.**

**Instructions:** Please complete one questionnaire per family unit (individual, couple, or family traveling together). Return completed questionnaires to [Planner Name] by [Date]. Each family should fill this out separately so the planning committee can easily compare responses and identify shared preferences.

## SECTION 1: BASIC INFORMATION

**Family Unit Name/Representative:**

**Number of Attendees in Your Family Unit:**

Adults (18+):

Teens (13-17):

Children (3-12):

Toddlers (under 3):

**Your Current Location (City, State):**

**Continued →**



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## SECTION 2: DATE AVAILABILITY

**Which seasons work best for your family?**

- ☐ Spring (Mar–May) ☐ Summer (Jun–Aug) ☐ Fall (Sep–Nov) ☐ Winter (Dec–Feb)

**Must-avoid dates** (weddings, graduations, school schedules):

**How much notice do you need to request time off work?**

- ☐ 3–6 months ☐ 6–9 months ☐ 9–12 months ☐ 12+ months

**Preferred reunion length:**

- ☐ Long weekend (3 days) ☐ Extended weekend (4 days)  
☐ Full week (7 days) ☐ Flexible—whatever works for most

## SECTION 3: BUDGET & FINANCIAL CONSIDERATIONS

**Your realistic per-person budget** (includes accommodations, some meals, activities, and travel):

- ☐ \$500–\$800 ☐ \$800–\$1,200 ☐ \$1,200–\$1,800 ☐ \$1,800–\$2,500  
☐ \$2,500+

**Payment preference:**

- ☐ Pay in full upfront ☐ Monthly payment plan (3–6 months) ☐ Need maximum flexibility

**Cost structure preference:**

- ☐ Higher upfront cost with most activities included ☐ Lower base cost with optional add-ons ☐ A mix of both



## SECTION 4: ACCOMMODATION PREFERENCES

Rank what matters most (1 = highest priority):

- |   |  |
|---|--|
| <input type="checkbox"/> Privacy (private bathrooms, separate spaces) | <input type="checkbox"/> Proximity (walking distance between families)     |
| <input type="checkbox"/> Kitchen access for group meals               | <input type="checkbox"/> Resort-style amenities (pool, daily housekeeping) |
| <input type="checkbox"/> Cost savings                                 |  |

Preferred accommodation type:

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Hotel         | <input type="checkbox"/> Shared vacation rental | <input type="checkbox"/> Individual rentals nearby | <input type="checkbox"/> Resort/all-inclusive property |
| <input type="checkbox"/> No preference |   |  |  |

Preferred reunion length:

- ☐ No    ☐ Yes    Please describe:

## SECTION 5: ACTIVITY PREFERENCES

Your family's activity level:

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> High-energy<br>(adventure-packed) | <input type="checkbox"/> Moderate<br>(balanced mix) | <input type="checkbox"/> Low-key<br>(relaxation-focused) | <input type="checkbox"/> Mixed<br>(different preferences) |
|--|---|--|---|

Activities you enjoy:

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Beach/water sports | <input type="checkbox"/> Mountain adventures                 | <input type="checkbox"/> Theme parks       | <input type="checkbox"/> Cultural/food experiences |
| <input type="checkbox"/> Outdoor adventure  | <input type="checkbox"/> Relaxation<br>(spa, pool, downtime) | <input type="checkbox"/> Sports/recreation | <input type="checkbox"/> Nature/wildlife           |

Group vs. free time balance:

- |   |  |
|---|--|
| <input type="checkbox"/> Highly structured<br>(most activities together)    | <input type="checkbox"/> Moderately structured<br>(2–3 major group activities) |
| <input type="checkbox"/> Loosely structured<br>(one per day, rest flexible) | <input type="checkbox"/> Minimal structure<br>(be together, plan individually) |



## SECTION 6: FOOD & DIETARY CONSIDERATIONS

**Any dietary restrictions or allergies?**

☐ No ☐ Yes Please describe:

**Meal preference:**

☐ Cook together at rental ☐ Mix of cooking and dining out ☐ Eat out or cater most meals ☐ All-inclusive resort meals

## SECTION 7: TRAVEL LOGISTICS

**Will you be flying or driving?**

☐ Flying ☐ Driving (prefer within \_\_\_\_ hours) ☐ Flexible

**Nearest major airport (if flying):**

**Would you like help with:**

☐ Group flight coordination ☐ Car rentals ☐ Airport transfers ☐ None

## SECTION 8: DESTINATION PREFERENCES

**Geographic preferences:**

☐ Beach/coastal ☐ Mountain ☐ Desert/Southwest ☐ Lake region  
☐ City destination ☐ Countryside retreat ☐ Tropical/island

**Climate preference:**

☐ Warm ☐ Moderate ☐ Cooler ☐ No preference

**Dream destination ideas (optional):**



## SECTION 9: ADDITIONAL CONSIDERATIONS

**Top priorities** (rank 1–3):

- |  |  |
|--|--|
| <input type="checkbox"/> Quality time with extended family | <input type="checkbox"/> Making memories with my household |
| <input type="checkbox"/> Exploring new destinations        | <input type="checkbox"/> Rest and relaxation               |
| <input type="checkbox"/> Adventure and activities          | <input type="checkbox"/> Family traditions                 |

**Other considerations:**

**Interested in helping plan?**

- ☐ Yes — full role   ☐ Yes — limited role   ☐ No — just want to attend

**If yes, what areas interest you?**

- ☐ Destination research   ☐ Activities   ☐ Budget tracking  
☐ Communication   ☐ Food coordination   ☐ Other

## SECTION 10: COMMITMENT LEVEL

**How likely is your family to attend?**

- ☐ Definitely attending   ☐ Very likely   ☐ Possibly   ☐ Unlikely, but want updates

**Thank you for completing this questionnaire!**

Your input helps create a reunion that works for everyone.

**Questions? Contact [Planner Name] at [Email/Phone]**

